

## **Conservative Central Office**

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8th March 1984

Mrs. Tessa Gaisman 10 Downing Street London SW1

Dear Tessa:

## CENTRAL COUNCIL AT THE METROPOLE HOTEL BIRMINGHAM

Just to say Tessa, that I would be glad to recommend to the Prime Minister that we do use the Autocue for the Central Council in Birmingham (Saturday March 24th) in the Metropole Hotel.

Would you be kind enough to confirm with me that the Prime Minister will want to do that. I shall be inviting the other speakers to consider it also.

The mechanics are that at the moment Marlies and I will be in the Metropole Hotel (Tel: 021-780 4242) on Thursday afternoon and all day Friday if you need to reach us there.

Since the Prime Minister's arrival is scheduled for Saturday morning, you may want to do the speech down here. If you did need Marlies there at No. 10 there with you, she could certainly stay down here and come in to help you at anytime that was convienient. (You know that she's expecting don't you - we're hoping for our first arrival sometime around the Party Conference! Timing always was my strong point!)

I'll be doing the full site-preparation for Birmingham so if there is anything special that you need, let me know. Television cameras will be immediately in front of her!

If she would like to have any kind of rehearsal or run through any particular points, naturally I can help as usual.

Warm greetings from both of us.

Sincerely, Thomas

ht/rs