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| <p>DEPARTMENT/SERIES <i>CAB 129</i></p> <p>PIECE/ITEM <i>221</i> (one piece/item number)</p> | <p>Date and sign</p> |
| <p>Extract/Item details: <i>c(86) 24</i> <i>Dated: 16/12/1986</i></p> | |
| <p>CLOSED FOR YEARS UNDER FOI EXEMPTION</p> | |
| <p>RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958</p> | |
| <p>TEMPORARILY RETAINED</p> | <p><i>Rob</i> <i>11/11/2014</i></p> |
| <p>MISSING AT TRANSFER</p> | |
| <p>MISSING</p> | |
| <p>NUMBER NOT USED</p> | |

Instructions for completion of Dummy Card

Use Black Pen to complete form

Use the card for one piece/item number only

Enter the Department, Series and Piece/Item references clearly
e.g.

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| DEPARTMENT/SERIES <i>GRA 168</i> |
| PIECE/ITEM <i>49</i> (ONE PIECE/ITEM NUMBER ONLY) |

Please Sign and Date in the box adjacent to the description that applies to the document being replaced by the Dummy Card

If the document is Closed under a FOI exemption, enter the number of years closed. See the TNA guidance *Preparation of records for transfer to The National Archives*, section 18.2

The box described as 'Missing' is for TNA use only (it will apply to a document that is not in its proper place after it has been transferred to TNA)